Curriculum Vita

**Name:** Jaser Mohammed Khalil

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| **Place of Birth:** Nablus  **Date of Birth**: November 29, 1964  **Marital Status:** Marred  **Nationality:** Palestinian  **ID #:** 970827978  **Permanent**: Betonia- Ramallah  **Tel.:** 022902568  **Mobile #:** 059760398  **E-mail :** jaserkhalil@gmail.com | |
| Experience | 7/2008- Present Alquds open University Ramallah/Head office  **Director of Planning Department & Part time Academic Supervisor**  My work responsibilities are including:   * Managening the process of developing and implementing strategic and general operational plans. * Revising and orienting the process of developing proposals and feasibility studies for department programs, in cooperation with other related departments. * Prepare and revising analytical, field studies and conducting needs assessment. * Assist in developing and implementing planning techniques. * Follow-up and provide feedback about other departments’ action plans. * Cooperate and coordinate with other department section to develop university database. * Provide lectures in the subject of Microeconomics, Credit Risks, Appraisal and Analysis of Projects and Banking Management. |
|  | 11/2003- 7/2008 Alquds open University Ramallah/Head office  **Planner, Researcher & Part time Academic Supervisor**  My work responsibilities are including:   * Help and participate in developing strategic and general operational plans. * Prepare proposals and feasibility studies for department programs, in cooperation with other related departments. * Prepare analytical, field studies and conducting needs assessment. * Assist in developing and implementing planning techniques. * Follow-up and provide feedback about other departments’ action plans. * Cooperate and coordinate with other department section to develop university database. * Provide lectures in the subject of Microeconomics, Credit Risks, Appresal and Analysis of Projects, Management and Banking Management. |
|  | 3/1999-10/2003 BARENTS/USAID technical assistance project provided to the PMA  **Coordinator& administrative officer**  My work as Coordinator, Interpreter & administrative officer gave me an excellent opportunity to:   * acquire new knowledge and to extend my professional abilities. This work provided me with an opportunity to have contact with specialists and experts in the field of banking supervision; directly and indirectly through the work with texts , reports, training courses and research activities related to this subject. * stimulate my awareness to refresh and extend my economics and banking knowledge. * develop my compositional and expressional abilities particularly in English language, and to understand the Palestinian bank system environment, banking terms and supervision principles . * Provide valuable experience in the field of bank supervision (Onsite and Offsite examination). |
|  | 1998–1999 Gaza Ahliea Insurance Co. Nablus  Head Office of General Insurance Section  My work responsibilities were:   1. Supervising and operating operations related to issue of general-insurance policies and related activities. 2. Reporting, analyzing and Issuing related statements. 3. Managing and directing general insurance section activities of the branch. |
|  | 1996–1998 Gaza Ahliea Insurance Co. Ramallah/Regional Office  Head Office of Administration and Staff Section in Regional Office  My work responsibilities were:   1. Managing the administrative and personnel affairs . 2. Supervising and directing establishment of a new branches 3. Directiing and coordining training programs of new employees. 4. Coordinating administrative and personnel affairs between the Head Office and Regional Office. 5. Directing and supervising administrative and personnel files and records. |
|  | 1994–1995 The Democracy Avid Rights Workers Ramallah  Head Office of Research Sector  My work responsibilities were:   1. Directiing and coordining the studies activities. 2. Planing and preparing drafts, questionnaires, budgets and other related research activities. 3. Evaluating and Analyzing Center activities and priorities. |
|  | 1992–1993 Labor Studies Center. Ramallah  Economic Researcher  My work responsibilities were:   1. Analyzing data of Social-Economic situation of the Palestinian working class. 2. Preparation Social-Economic Studies. 3. Preparation Feasibility Studies |
| Education | Fall 2011- Present Eastern Mediterranean University Famagusta/ North Cyprus  "***Phd Cindedate in Economics"*** |
| 2000-2004 An-Najah National University Nablus/ Palestine  “Master degree in the subject of” Management of Economic Policy” |
| 1995–1996 The National Center of Specialized Higher -Studies of Social-security (CNESSS) - France  DES (Diploma of Specialized Higher –Studies) in the subject of “Management of Social Organzation” |
| 1985–1990 Higher Institute of Economics. Bulgaria    “Higher Diploma in the subject of Social-Economic Planning” |
| **Scholarly and professional researches:** | 1. Practical Experience of Alquds Open University in building Institutional Performance KPI's. 2. Optimal Educational Excellence Model for ODL. 3. Investigation of Occupational Health and safety Among Domestic Solid waste Collectors in Nablus District.( research assistant in statistical and analytical aspects). 4. Market study to open new graduate program in the field of Public Administration in alquds Open University. 5. Impact of settlement policy on the actual situation and structure of unemployment in Jerusalem district. 6. Palestinian workers in Israel and Settlements.( research assistant in statistical and Econometrics aspects) 7. Impact of Commercial banks credit policy on Private Investment on Palestine. 8. Problem of financial circle of the virtual Palestinian Social security system. 9. Investment in Palestinian industrial sector an its ability to increase employment. 10. Workers Health Insurance in West Bank and Gaza (Actual situation and trends). 11. Women position In Palestinian Economy. 12. Ability of Palestine Economy to absorb labor Force. 13. Interlinks between Industrial sector and Agricultural sector in Arab countries. |
| **Conferences & Workshops** | |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Conference, Workshop, or Course Name** | **Location**  **(City, Country)** | **Dates Attended**  **MM/YY – MM/YY** | | **Major Topic Studied or Discussed, Title of Paper Presented, and/or Title of Lecture/Talk You Gave** | | The 4th International Conference for Applied Research | Cairo University | From  16/12/2008 | To:  19/12/2009 | Optimal Educational Excelance Model for ODL | | Strategic Planning Training course | Alquds Open University-  Rammallah | 04/2006 | 04/2006 | Strategic Planning Techniques- (Presentation and Training Guide) | | Strategic Planning seminar | United Arab Company for Training and Administrative Consulting  Cairo-Egypt | 03/2006 | 03/2006 | Strategic Planning in Arab Institutions- (Participation in Presentation and discussion) | | Jerusalem Day Conference | An-Najah University  Nablus- Palestine | 12/2005 | 12/2005 | Impact of settlement policy on the actual situation and structure of unemployment in Jerusalem district(Paper) | | Strategic Planning in Alquds Open University(Workshop) | Alquds Open University-  Rammallah | 6/2005 | 6/2005 | Framework of Alquds Open University’s Strategic plan(Paper) | | Plan of Implementation TQM in Alquds Open University(Workshop) | Alquds Open University-  Ramallah | 3/2004 | 3/2004 | Comments on Alquds open University Open Plan(paper) | |
| Languges | Arabic - Native; Bulgarian – Very Good; English – Very Good; French - Good. |
| Interests | Reading, Computer, Chess, Art, Basketball and Running. |